

Bigelow Work Time Preference Form

PLEASE COMPLETE THIS FORM

Every family in the center, regardless of days enrolled, will complete two work time shifts per month (on average). The exception will be in Little Rainbow: for the months of Sep. to Dec., parents should plan on attending work time once a week. Beginning in Jan., every parent in LRB will complete two work time shifts per month.

Those who may need to miss a work time may trade with another family or reschedule work time for another day. Please let the classroom scheduler and office know of any changes to your work time shift.

1. Please indicate at least three preferences for classroom work times on the schedule, where 1 is your highest preference, 2 is your second preference, etc.. You can also check the No Preference box if you don't have any particular preferences.

2. If you have multiple choices but no strong opinion between them, please mark multiple days as 1 (e.g. 1, 1, 2, or even 1, 1, 1!). This is very helpful to the schedulers because it can enable them to give more people their first choice.

Name of child(ren): _____

Classroom(s): ☐LR ☐RB1 ☐RB2 ☐RB2A ☐RB3

Name of parent(s): _____

☐ Number of days in attendance: _____ Phone number: _____

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-10:30					
10:30-12:30					
1:30-3:30					

☐ No preference: I am flexible and have no preference

☐ I can alternate between different days of the week with my first choices (e.g. if Monday and Tuesday were your first choices then you are OK with Monday on some and Tuesday on other weeks). This is very helpful to us if possible!